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| **Steel City LUG***Pittsburgh’s LEGO User Group*Monthly Meeting Agenda | Location: Josh’s HouseTime: 1pm-4pmDate: Saturday, Oct 27th, 2012 |
| In attendance: Josh Hall, Matt Redfield, Gary Harding, Tim Freshly, Dan Efran |

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| **Topic** | **Time** |
| Greetings!* Host introduction
* New comer introductions
 | **30 Minutes** |
| Business:1. Announcements
2. What is Steel City LUG?
	* What is a LUG?
* Established LUGs are recognized by LEGO, receive the ability to do LUGbulk (DEEP discount bulk orders), and can also vote an ambassador from the LUG to LEGO.
* Discussion around what PennLUG and RichLUG have done in the past. PennLUG does event displays on their own with a $50 membership fee. They meet monthly and have many active and inactive members. RichLUG had 5-8 core members and met in public libraries. Informal membership and all just contributed some money to maintain the website costs.
* Matt (repeatedly) corrected Josh when he said “PittLUG”
	+ What are the options?
* Business or nonprofit
* Informal group with ad-hoc meetings
* Organized group with regular meetings and structure to them
	+ How should we sustain it?
	+ **DECISION** – with kidsfest as a meetup, and December as a holiday heavy time, no meetups/major structure decisions until 2013
	+ **DECISION** – kidsfest is a paid event, all money will be handled by Josh until formal appropriation is determined. Incurred costs (website, signs, cards, etc) will be tracked and reimbursed as funds become available.
	+ **DECISION** – Steel City LUG is not a baby-sitting service. Only adult (defined on case-by-case basis) public will be welcome. Members bringing their children should be discouraged, but accepted again on a case-by-case basis. The word adult should be clearly communicated on business cards and signage
	+ Josh suggested coming up with a credit system for membership. Attending meetings, hosting meetings, serving as treasurer, going to events, staffing events, etc all earn credits that you can redeem for membership. You can also buy credits (ie: just pay for membership or the difference)
	+ Josh shared PennLUG’s bylaws as an example
1. Kidsfest 2012
	* Event description
	* <http://www.legokidsfest.com/pittsburgh/>
	* DL Convention Center Fri Nov 30 – Sun Dec 2nd

Friday 4:00pm - 8:30 pmSaturday Session I 9:00am - 1:30pmSaturday Session II 3:00pm - 7:30pmSunday Session I 9:00am - 1:30pmSunday Session II 3:00pm - 7:30pm* + Display table planning
	+ Purist only. (no painting, cutting, or competitor brands)
	+ Any theme (MOC, commercial sets, etc) welcome.
	+ ACTION – commitment and display details to Josh by Nov 9th.
	+ Staffing
	+ We will try to have 2-3 people at the display for each session.
	+ You do not need to have contributed to staff
	+ Everyone should have badges and business cards to give out
	+ Tim noted RichLUG got a lot of members from their public exhibitions
1. Idea sharing
* Talks about running public competitions with partner stores
* When you place a bricklink order, create a thread for others to add items to the order to reduce everyone’s shipping costs
* Talk about teaching classes as YMCAs and Snapology
* Other events/partnering with Snapology
* Having build challenges in the LUG like using a certain piece or building something for a theme (holiday, etc)
 | **120 Minutes**1. **15 mins**
2. **45 mins**
3. **45 mins**
4. **15 mins**
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| Activities:1. Part swap
* Josh mentioned free shipping for his bricklink store - http://www.bricklink.com/store.asp?p=sixf00t4
1. Show and tell
* Tim brought his USX tower, Frick building, and K&L gates models
* Tim brought his modular building sized MOCs for the town display
* Gary brought his customized monster cruiser and powered technic Jeep
* Josh lit up the Cathedral of Learning
 | **15 Minutes** |
| Closing:1. Review follow-ups and owners
2. Business
	1. JOSH – add links for members and resources
	2. JOSH – Get business cards and a display sign (if you want to take this task, please let me know)
	3. JOSH – Create Steel City Flickr group (DONE) - <http://www.flickr.com/groups/steelcitylug/>
	4. JOSH – Create 2013 calendar of events with meet ups and events
3. Kidsfest
	1. JOSH – Create online “sign up” for shifts (even if you aren’t displaying, we’ll need people to staff the tables)
	2. EVERYONE – Get $6.50 to Josh by November 2nd if you want a printed brick badge. Also tell me how you want your name to appear. (NOTE: This cost may be reimbursed as a member perk eventually) example: <http://www.brickprinter.com/siteimages/badges.jpg>
	3. EVERYONE – Send Josh an email with dimensions and theme for desired inclusion by November 2nd (let me know you’re thinking about it or interested)
	4. EVERYONE – Send Josh email with commitment to display by November 9th. (You will let the group down if you don’t follow through (heh, no pressure or anything☺)
	5. TIM – Take lead on creating a town display and reaching out to other members through the forum for contributions on buildings, cars, people, etc
	6. JOSH – Reach out to LEGO for:
		1. free tickets for exhibitors
		2. table coverings
		3. confirm “barriers” (what was that word, Tim/Gary?)
		4. required information to drive cars onto display floor
		5. Setup times on Thursday/Friday
4. Set the next meeting
	* Forums will drive discussion on next meeting(s)
5. Open discussion
 | **15 Minutes** |